

RENTAL KIT



For booking or more information

Rental Kit

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c 2025 The Ozarks Film Foundry

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The Film Foundry is a 501c-3 non-profit dedicated to supporting filmmakers and artists through education, workshops, and performance space, fostering creativity and community in the Ozarks.



1300 W. Poplar St
Springfield, Missouri 65802
417-397-9808
thefilmfoundry.org

Our History

Founded in 2022, The Film Foundry was established to provide a dedicated space for filmmakers, performers, and creatives to learn, collaborate, and grow. Built on the foundation of education and community, our mission is to equip aspiring filmmakers and artists with the tools, training, and opportunities needed to thrive in the entertainment industry.

The Film Foundry operates as a nonprofit organization, offering workshops, networking events, and venue rentals to support independent creators. Our black box theater, classrooms, and podcast studio provide an accessible space for film screenings, live performances, and hands-on training in film production, acting, sound design, and more.

In partnership with The Ozarks Film Foundry and the Southwest Missouri Film Office, we work to expand the region's film industry, attracting productions and fostering local talent. Through our commitment to education, storytelling, and artistic innovation, The Film Foundry is shaping the future of film and entertainment in the Ozarks.



Rental Information

Our black box theater serves as a hub for emerging talent, providing an accessible venue for music, comedy, improv, theater, film screenings, and more. Whether you're an aspiring filmmaker, a performer looking for a stage, or an artist seeking a creative community, The Film Foundry is here to support and elevate your craft.



Rental Costs

Studio 1

(Max 70 people)

\$50 per hour

Classroom

Large Classroom (30-40 People)

\$25 per hour

Podcast Room

\$25 per hour

Kitchen Add-on: \$50 OTF

Sound Tech: \$200 per day

Warehouse: \$25 per hour



OTF: One Time Fee

Ticketing

Ticketing Rates & Policies

Rates to Promoter

Tickets sold by The Film Foundry onsite and online:

- \$25 event setup fee (one-time)
- \$1.50 facility fee per ticket included in ticket price
- 8.1% sales tax

Rates to Patron

- Add information here

Ticket Scaling

General Admission or Reserved Seating Available

- Studio 1 - 70
- Large Classroom - 40

Rental Terms

Terms of Use

1. Acceptance of Terms

By accessing and using The Film Foundry's facilities, website, and services, you agree to comply with these Terms of Use. If you do not agree with any part of these terms, you may not use our facilities or services. The Film Foundry reserves the right to update or modify these terms at any time without prior notice.

2. Facility Use & Rental Policies

- Rentals must be scheduled in advance and are subject to availability.
- The person or organization booking the space is responsible for any damages that occur during their rental period.
- All renters must adhere to The Film Foundry's policies and guidelines while using the facility.
- The Film Foundry reserves the right to deny or terminate a rental if policies are not followed.

3. Payments & Cancellations

- All rental fees must be paid in full before the start of the rental period unless otherwise agreed upon.
- Cancellations made within 48 hours of the scheduled rental may be subject to a cancellation fee.
- Refunds will not be issued for no-shows or cancellations made on the day of the event.

4. Liability & Safety

- The Film Foundry is not responsible for any lost, stolen, or damaged personal property.
- Renters and guests assume all risks associated with using our facilities, including but not limited to personal injury.
- Users of our space must comply with all local laws, fire codes, and safety regulations.

Terms of Use Continued

5. Equipment & Space Use

- Renters are responsible for returning all equipment and spaces to their original condition after use.
- Any damage to equipment or property must be reported immediately. The renter may be held liable for repair or replacement costs.
- Unauthorized use of equipment, including technical or production gear, is strictly prohibited.

6. Code of Conduct

- Disruptive, inappropriate, or illegal behavior will not be tolerated and may result in immediate removal from the premises.
- Renters are expected to respect all staff, guests, and fellow creators using The Film Foundry's facilities.
- Excessive noise, abusive language, and any form of harassment will not be tolerated.

7. Food, Drinks, & Alcohol

- Outside food and beverages may be permitted with prior approval.
- Alcohol is not allowed unless special arrangements have been made and proper permits are obtained.
- Renters are responsible for cleaning up after themselves and disposing of trash properly.

8. Filming, Photography, & Intellectual Property

- Any filming or photography conducted on-site must be approved by The Film Foundry.
- Renters must obtain proper permissions for any copyrighted materials used in their productions.
- The Film Foundry reserves the right to use photos or videos taken at its facility for promotional purposes unless otherwise requested.

9. Termination of Use

The Film Foundry reserves the right to terminate a rental or ban future use of the facilities for violations of these Terms of Use.

We're ready when you are!



 417-739-0777

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